

The following email was sent to All Faculty by Heath Hayden, Interim Dean, Library & eLearning. It offers resources and important information related to copyrighted content that you may include in your course content.

From: Heath Hayden <heath.hayden@bellevuecollege.edu>  
Sent: Friday, March 27, 2020 11:17 AM  
To: Faculty / Fulltime <faculty@bellevuecollege.edu>; Faculty / Part Time <ptfaculty@bellevuecollege.edu>  
Cc: Robert Viens <rob.viens@bellevuecollege.edu>; Kristen Jones <kristen.jones@bellevuecollege.edu>  
Subject: Copyright in the time of COVID-19

## Librarian Liaisons

**iBIT:** Nicole Longpre (nlongpre@bellevuecollege.edu)

**Arts & Humanities:** Michelle Schewe (michelle.schewe@bellevuecollege.edu)

**Social Sciences:** Cheryl Lovseth/Chloe Horning  
(c.lovseth@bellevuecollege.edu; chloe.horning@bellevuecollege.edu)

**HSEWI & BAS Programs:** Lisa Lapointe (lisa.lapointe@bellevuecollege.edu)

**Science:** Elena Maans-Lorincz (e.maans@bellevuecollege.edu)

Many of you are furiously working during the spring quarter break to get your courses online. I am the current copyright officer for campus, and I have been keeping up on the conversations about copyright and how that plays out in this cultural moment where everything has to be electronically accessed. I want to emphasize that I am not a copyright lawyer but do keep up on copyright conversations and the intricacies of fair use, as well as how we can leverage Open Educational Resources (OERs) to provide equitable access for all students.

Unfortunately, our Reserves collection in the library is a physically circulating resource. Many of these texts have been placed on reserve by faculty members. Library staff are in an ongoing conversation about reserves materials and how to get these into the hands of our students, given that our library has moved fully online and we have a state-wide stay at home directive. I encourage all faculty to connect with your librarian liaison and explore options for your courses ahead of spring quarter start.

I know you all have a lot to read and keep track of right now, so I will boil down what I know about copyright in the age of COVID-19 into the following brief points and provide targeted areas where faculty and students can find support and information. If you want to do a deeper dive into Fair Use, "Yes, you can scan that textbook" (linked below) is incredibly comprehensive and helpful. If you have questions about copyright restrictions

in higher education during this time, reach out to your Bellevue College librarian liaison and/or visit the [Virtual Copyright Office Hours](#) link below.

- With regards to copyright and COVID-19 moving on-the-ground classes to online only, [Fair Use](#) is the place to look for how to interpret copyright. In fact, it was created specifically for this and various emergency situations.
- Specifically targeted toward academic and research libraries, [Code of Best Practices in Fair Use for Academic and Research Libraries](#) looks at Fair Use and how this comes into play in the educational environment.
- It is important to remember (for students and faculty), that the **easing of copyright restrictions is in response to a public health crisis**. Faculty should keep the four principles of fair use in mind when digitizing materials or making copyright-protected content available through Canvas. Providing previously copyright-restricted material must come with a message that these are measures being taken in response to quarantine and social distancing directives.
  - **Best practices for integrating copyright protected work for your students:** (1) maintain access to copyrighted materials in a password protected learning environment (such as Canvas); (2) keep a record of material or media you are digitizing for your class and a rationale for why digitization is necessary, as well as disposal plans for these items when the lesson unit or course ends (3) advise students delete any copyright protected content in Canvas.
- The [Bellevue College Library](#) has an incredible electronically accessible collection of journals, newspapers, streaming films, and YES BOOKS. If you would like to explore using an electronic book or other e-resources available through the library in your course and what that might look like, reach out to your librarian liaison and get the conversation started.
- If you have not investigated Open Educational Resources (OERs) such as textbooks, curriculum, and other materials, now would be a great time to get started. If you don't know where to start, our very own in-state [Open Washington: Open Educational Resources Network](#) is a great place to dip your toes and see what is available.
- Remember you also have access to educational content through Canvas Commons! Faculty from within Bellevue College, within Washington State, and all over contribute educational content to Canvas Commons. If you need help getting started on exploring what Canvas Commons has to offer, start on our [Embedded Instruction Options research guide](#).
- You have access to a wealth of gathered OERs put together by Bellevue College librarians through our [Open Educational Resources \(OERs\) research guide](#). The [Finding OERs tab on](#) this research guide contains a list of resources for finding

everything from open textbooks to images and videos to public domain content to integrate into your courses.

- As you survey your educational content and take stock of content you have created in the classroom (or content your students have completed) keep in mind that you can always apply a [Creative Commons license](#) to those materials specifying how that content can be used. Through [Creative Commons](#) you can also find a reliable [search engine of Creative Commons](#) licensed works available for reuse.
- There are copyrighted eBooks available through BC-partner vendor [VitalSource](#), where students can rent for various durations of time. Faculty are welcome to add the VitalSource link to Canvas for convenience and immediate access.
- [Internet Archive](#) has a [blog post](#) this week about the [National Emergency Library](#), that has been opened up completely to remote teaching and research. Visitors to the National Emergency Library may have to create an account to access full text versions of books available.
- [WorldCat](#) (think library catalog of the WORLD) is responding to increasing need for remote teaching and learning by maintaining a growing list of freely available content [here](#) (links to downloadable Excel file).
- [Cambridge University Press](#) and [Project MUSE](#) are two big publishers of scholarly content and online textbooks making their content freely accessible during the coronavirus pandemic.
- Do you want to learn more about copyright as an educator? eLearning is hosting another quarterly, self-paced class, [Copyright Information for Educators](#). This online class will run April 13th through May 8th and will be facilitated by a Bellevue College Faculty Librarian. PD hours are available for completion of this course.

The following online talk and slides are incredibly helpful to navigate the nuances of Fair Use and how we can interpret this at a time of emergency remote teaching.

“Yes, you can scan that textbook”

Association of Southeastern Research Libraries (ASERL)

Link to recorded talk: <https://vimeo.com/398330319>

Link to Speakers’ Slides: <http://www.aserl.org/wp-content/uploads/2020/03/Yes-You-Can-Scan-that-Textbook.pdf>

Libraries across the United States have banded together and developed a statement on Copyright and Fair Use in the context of COVID-19: [Public Statement of Copyright Specialists: Fair Use & Emergency Remote Teaching & Research](#).

Curious what textbook vendors are doing to help? Textbook vendor response to COVID-19 (aka [Vendor COVID-19 Related Donations and Pro Bono Access](#)) is a comprehensive and rapidly evolving list of how vendors are responding to remote teaching.

[Virtual Copyright Office Hours](#) is continuously updated and managed by a variety of college and research librarians. These office hours are provided through Zoom and the link info is available in the document. Note: all times listed are in EST Zone.

This message is made possible with the support and input of Bellevue College Library and eLearning staff, Blaise Mitsutama, and Kristen Connely. I am deeply grateful to these folks for helping me put this together.

**Heath Ray Hayden, MLIS, MA**

**Pronouns: they/them/their**

*Interim Dean, Library & eLearning*

*Social Sciences Liaison*

Bellevue College

Library Media Center | D260H

3000 Landerholm Circle SE

Bellevue, WA 98007-6484

Phone: (425) 564-3133